



अखिल भारतीय आयुर्विज्ञान संस्थान, विजयपुर, जम्मू-१८४१२०  
(पीएमएसएसवाई, एमओएचएंडएफडब्ल्यू, भारत सरकार के तहत एक केंद्रीय स्वायत्त निकाय)

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, VIJAYPUR, JAMMU- 184120**

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**Advertisement for Recruitment to Project Posts (on Contract) for Extramural project titled: “Strategies for Enhanced Population Engagement and Health Care Seeking for Prevention and Control of Hypertension and Diabetes in India: The STEPS-INDIA Multi-Centric Study”**

**Advertisement for Recruitment to Project Posts (on Contract)**

Applications are invited from the eligible candidates for the following temporary posts purely on a Contractual basis at AIIMS, Vijaypur, Jammu for the ICMR funded National Health Research Priority (NHRP) project titled “Strategies for Enhanced Population Engagement and Health Care Seeking for Prevention and Control of Hypertension and Diabetes in India: The STEPS-INDIA Multi-Centre Study”

**1. Project Research Scientist-III (Medical):**

	Name of the Post	<b>Project Research Scientist III (Medical)</b>
A	Number of Posts	One
B	Period of contract	The post will be initially for a period of 12 months extendable up to 48 months depending on candidates’ performance, requirement in project and availability of budget
C	Maximum age limit	45 years (as on the date of advertisement)
D	Qualification	Essential: MBBS/BVSc/BDS AND Post Graduate Degree including the integrated PG degrees with three years’ experience after obtaining the eligible degree in these subjects or MPH/PhD Desirable: 1. Experience in leading the team of field-based projects. 2. Publication in PubMed/scopus indexed journal as first author or corresponding author. 3. Good Communication Skills in English and Hindi 4. Knowledge of using software (Microsoft Excel, Covidence, Atlas TI, Zotero) 5. MD in Community Medicine
E	Consolidated Salary (per month)	1 <sup>st</sup> and 2 <sup>nd</sup> year: Rs 93000 + 10% HRA = Rs 102300/- 3 <sup>rd</sup> and 4 year Rs 97650+10% HRA = 107415/-
F	Job responsibilities	Project Research Scientist III (Medical) will manage day to day operation of the project and supervise the district study team. He/she will be responsible for entire operation of the project in the district. Major deliverables include- 1. Liaise with health system stakeholders, and community stakeholders in the district. 2. Support the site PI in ➤ performing systematic & scoping review ➤ preparation and translation of study tool, SOP and ➤ drafting contents for health education material,



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		<ul style="list-style-type: none"><li>➤ conducting community health events,</li><li>➤ training field investigators, and health workers</li><li>➤ supervising data collection</li><li>➤ qualitative and Quantitative data analysis and</li><li>➤ report writing.</li><li>➤ monitoring &amp; quality assurance of data collection.</li></ul> <p>3. Coordinate with ICMR and update on project progress, 4. Participate in review meetings/trainings 5. perform any other work assigned by the PI/ Co-PI/ Supervisory officers</p>
G	Expected period of joining (Tentative)	Early December 2024

2. Project Research Scientist-I (Non-Medical):

	Name of the Post	<b>Project Research Scientist I (Non-Medical)</b>
A	Number of Posts	One
B	Period of contract	The post will be initially for a period of 12 months extendable up to 36 months depending on candidates' performance, requirement in project and availability of budget
C	Maximum age limit	35 years (as on the date of advertisement)
D	Qualification	Essential: <ol style="list-style-type: none"><li>1. First Class Post Graduate Degree, including the integrated PG degrees in social sciences/social work/public policy and administration/public health/nursing/ life sciences</li><li>2. Second Class Post Graduate Degree, including the integrated PG degrees with PhD in the above-mentioned disciplines</li></ol> Desirable: <ol style="list-style-type: none"><li>1. Experience in conducting, analysing and report writing of Qualitative studies</li><li>2. Publication in peer reviewed journal, preferably in PubMed indexed journal</li><li>3. Basic course/workshop in qualitative research methods.</li><li>4. Knowledge of using in Atlas TI software for thematic analysis.</li><li>5. Good reading, writing and communication Skills in English, Dogri and Hindi</li><li>6. Participants from sociology/anthropology background will be preferred.</li></ol>
E	Consolidated Salary (per month)	1 <sup>st</sup> and 2 <sup>nd</sup> year: Rs 56000 + 10% HRA = Rs 61600/- 3 <sup>rd</sup> and 4 year Rs 58800+10% HRA = 64680/-
F	Job	The Project Research Scientist I (Non-Medical), will function as anthropologist



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	responsibilities	/qualitative researcher in the project. He/she will <ul style="list-style-type: none"><li>➤ assist in preparation and translation of qualitative study tools, SOP and health education material.</li><li>➤ Train the team in conducting qualitative inquiries and monitor data collection</li><li>➤ conduct qualitative inquiries, develop transcripts, and carry out thematic/content analysis as applicable.</li><li>➤ coordinate with ICMR and update on project progress, participate in review meetings/trainings</li><li>➤ perform any other work assigned by the PI/ Co-PI/ Supervisory officers</li></ul>
G	Expected period of joining (Tentative)	2 <sup>nd</sup> week of January 2025

### 3. Project Technical Support-III -Project Manager Assistant cum Data Manager

	Name of the Post	<b>Project Technical Support-III -Project Manager Assistant cum Data Manager</b>
A	Number of Posts	One
B	Period of contract	The post will be initially for a period of 12 months extendable up to 46 months depending on candidates' performance, requirement in project and availability of budget
C	Maximum age limit	35 years (as on the date of advertisement)
D	Qualification	Essential: Three years Graduate in data sciences/ computer application/ information technology / biostatistics/ business administration or related discipline + three years' experience or PG in relevant subject/field. Desirable: <ol style="list-style-type: none"><li>1. Experience in managing research projects/Human Resource management.</li><li>2. Expertise in skills related to Information &amp; technology</li><li>3. Experience in financial management and DTP work</li></ol>
E	Consolidated Salary (per month)	1 <sup>st</sup> and 2 <sup>nd</sup> year: Rs 28000 + 10% HRA = Rs 30800/- 3 <sup>rd</sup> and 4 year Rs 29400+10% HRA = 32340/-
F	Job responsibilities	The Project Technical Support III (Project Manager Assistant cum data manager) will assist in the project's administrative and financial tasks. He/she will <ul style="list-style-type: none"><li>•Be responsible for project management and implementation, including framing deadlines, task sharing and tracking the progress.</li></ul>



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		<ul style="list-style-type: none"><li>• Assist PI in handling project funds, its documentation and preparing financial reports.</li><li>• Ensure compliance with budgetary guidelines, handle administrative tasks such as file management, attendance tracking, and coordinating with institute administration/ research cell.</li><li>• Monitor data collection and ensure its completeness.</li><li>• Liaoning with health system and community stakeholders</li><li>• Perform any other work assigned by the PI/ Co-PI/ Supervisory officers</li></ul>
G	Expected period of joining (Tentative)	2 <sup>nd</sup> week of December 2024

#### 4. Project Technical Support-III

	Name of the Post	<b>Project Technical Support-III</b>
A	Number of Posts	Two
B	Period of contract	The post will be initially for a period of 12 months extendable up to 42 months depending on candidates' performance, requirement in project and availability of budget
C	Maximum age limit	35 years (as on the date of advertisement)
D	Qualification	Essential: Three years Graduate in social sciences/social work/ public policy and administration/ Community health/ public health+ three years' experience or PG in relevant subject/field. Desirable: Previous experience in community-based intervention trials or involved in interventions related to health promotion
E	Consolidated Salary (per month)	1 <sup>st</sup> and 2 <sup>nd</sup> year: Rs 28000 + 10% HRA = Rs 30800/- 3 <sup>rd</sup> year Rs 29400+10% HRA = 32340/-
F	Job responsibilities	Project Technical Support III will perform and supervise the field activities of the project. He/She will <ul style="list-style-type: none"><li>• Conduct health facility assessments and other field level data collection</li><li>• Facilitate data collection during formative research phase, and transcribe and he interviews/discussions.</li><li>• Conduct and handhold community engagement activities during the trial phase including facilitating meetings.</li><li>• Supervise baseline and follow-up data collection activities for ensuring data integrity and quality assurance.</li></ul>



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		<ul style="list-style-type: none"><li>• Be involved in identifying community champions and mobilizing community resources as part of complex intervention package.</li><li>• Perform any other work assigned by the PI/ Co-PI/ Supervisory officers</li></ul>
G	Expected period of joining (Tentative)	2 <sup>nd</sup> week of January 2025

Note:

- All the educational qualifications / certificates shall be from the recognized Board/University.
- All the experience gained shall be preferably from the Govt. Organisations. Experience from reputed National / International Organisations shall also be considered.
- Experience shall be from the relevant field/area, as required for the study of the Project concerned.

#### SELECTION PROCESS:

- The online application form will be available at the Institute's website, [www.aiimsjammu.edu.in](http://www.aiimsjammu.edu.in), under open jobs. The last date to complete the form is 9<sup>st</sup> Nov 2024 (Thursday) 5pm.
- A list of eligible candidates will be uploaded on the official website of AIIMS Jammu and on the job portal.
- The applicant will be responsible for the authenticity of the information, other documents, and photographs submitted. If the candidate wants to apply for more than one post, a separate application must be submitted for each post.
- Merely possessing the prescribed qualifications does not ensure that the candidate will be called for an interview. The candidates may be shortlisted based on the merit needed for the project.
- If number of applications for each post exceed 10, then the candidates will be shortlisted. Shortlisting of candidates will be made based on past academic performance, research and public health experience.
- The candidates falling in the merit may be called in a ratio of 10:1 for the interview or as decided by the competent authority
- Selection process of the shortlisted candidates will be based on scores obtained in the interview *In case of a tie in the final marks obtained, seniority on the basis of date of birth will be considered for selection. AIIMS Jammu reserves the right to cancel/modify the recruitment process at any time, at its discretion. Only shortlisted candidates will be intimated for an interview by a call letter through email. Interviews will be conducted in person at AIIMS Jammu Campus.*

#### Syllabus for assessment:

The topics of assessment will focus on Non-Communicable Disease Epidemiology, Hypertension, Diabetes, Research Methodology, Basic Epidemiology, and Project Management. In addition, the assessment will include quantitative and qualitative data management, analysis and reporting.

#### Place of posting: -

Selected candidates are expected to work from AIIMS Vijaypur campus. However, the engaged staff is expected to do extensive travel in Samba district and other study sites/ICMR headquarters in the interest of research work and cross learning from other study sites.



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**Terms and conditions of appointment: -**

1. The appointment is purely on CONTRACT BASIS initially for a period of 12 months with effect from the date of joining, extendable up to the duration as mentioned above depending on the candidate's performance, project requirement and availability of fund. If the contract is not extended further, the same will lapse automatically. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary without assigning any reason. Candidates should note that their appointment will be for the Project only, and they will NOT be treated as regular employees of AIIMS Jammu for any purpose.
2. No other/ additional allowances other than the consolidated salary mentioned will be admissible. The appointee shall NOT be entitled to any of the benefits available to other employees of AIIMS Jammu appointed on a regular basis.
3. The appointee shall perform the duties assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
4. The appointee shall not have any right or claim to an appointment, extension, or absorption in AIIMS Jammu on any post.
5. The appointee shall be on a whole-time appointment for the project concerned, shall not accept any other assignment paid or otherwise, and shall not engage himself/herself in private practice of any kind during the period of the contract.
6. No TA will be admissible for attending the interview and for joining the duties in case of selection.
7. Candidates employed in government job must provide a "No Objection Certificate" from their employer.
8. Leave entitlement of the appointee shall be governed as per ICMR guidelines.
9. If any declaration given or information furnished by him/her is found to be incorrect/ false or if he/she is found to have wilfully suppressed any material or information, he/she will be liable for removal from service and also such other action as may be deemed necessary by the Competent Authority.
10. If any candidate is found canvassing for his/her selection, he/she will be disqualified from the selection process.
11. The competent authority's decision regarding the candidate selection will be final, and no representations in this regard will be entertained.



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12. The final result will be declared on the website of AIIMS Jammu, and the selected candidate will be informed through email. Selected candidates may be asked to join within 15 days of release of result.
13. Candidates are advised to regularly visit the AIIMS Jammu website ([www.aiimsjammu.edu.in](http://www.aiimsjammu.edu.in)) for updates regarding this recruitment. No separate communication will be sent to the candidates regarding changes in the date and time of the interview/written exam.
14. For any queries, contact or write to: Dr Sitikantha Banerjee, Assistant Professor, Department of Community Medicine, AIIMS Vijaypur, Jammu. Email: [nhrp.aiimsjammu@gmail.com](mailto:nhrp.aiimsjammu@gmail.com)

Dr Sitikantha Banerjee  
Principal Investigator  
Assistant Professor  
Department of Community Medicine  
All India Institute of Medical Sciences, Jammu



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### Checklist for screening of the participants

**Name of the post: Project Research Scientist III (Medical)**

#### DISTRIBUTION OF MARKS (TOTAL:100 MARKS)

##### 1. ACADEMICS (TOTAL MARKS- 30)

###### A. Essential Qualifications (Total Marks-20):

	Criteria	Marks *
1	MD in Community Medicine	10
	Post-graduation/ experience in any other discipline	5
	MPH degree	5
	PhD (in relevant discipline)	10

\*maximum marks-20

###### B. Desirable Qualifications (Total Marks-10):

	Criteria	Marks
1	Certificate course in Covidence, Atlas TI	5 marks for each (max-10)

##### 2. Research Experience (40)

	Criteria	Marks
1	Basic Course/ Workshop in Research Methodology	05
2	Research Experience $\geq$ 6 months in any funded project	05
3	Pub Med/ Scopus Indexed Publications (Maximum 05 publications will be marked)	04 marks for each publication (Maximum marks -20)
4	Publication in a systematic review/ scoping review	05
5	Publication / working experience in Cluster Randomized Trial	05

##### 3. Public Health Experience (30)

	Criteria	Marks
1	Experience of leading a team/ being a team member in a field-based project	15 marks for leading a team 10 marks for being a team member
2	Years of working in public health projects (of Government/ Reputed national/international organization)	5 marks for each completed year, maximum 15 marks





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**Name of the post: Project Research Scientist I (Non-Medical)**

**DISTRIBUTION OF MARKS (TOTAL:100 MARKS)**

**1. ACADEMICS (TOTAL MARKS- 30)**

**A. Essential Qualifications (Total Marks-20):**

	Criteria	Marks
1	First Class Post Graduate Degree, including the integrated PG degrees	15
	Second Class Post Graduate Degree, including the integrated PG degrees	10
2	PhD (in relevant discipline)	5

**B. Desirable Qualifications (Total Marks-10):**

	Criteria	Marks
1	Certificate course in Atlas TI	5 marks
2	Certificate course in Focus Group Discussion/ In-Depth Interview	5 marks

**2. Research Experience (40)**

	Criteria	Marks
1	Basic Course/ Workshop in Research Methodology	10
2	Research Experience $\geq$ 6 months in any funded project	10
3	Any peer reviewed UGC approved Indexed Publications (Maximum 02 publications will be marked)	10 marks for each publication (Maximum marks -20)

**3. Public Health Experience (30)**

	Criteria	Marks
1	Experience of working as a team member in a field-based project (of Government/ Reputed national/international organization)	15
2	Years of working in public health projects	5 marks for each completed year, maximum 15 marks



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**Name of the post: Project Technical Support-III -Project Manager Assistant cum Data Manager**

**DISTRIBUTION OF MARKS (TOTAL:100 MARKS)**

**1. ACADEMICS (TOTAL MARKS- 30)**

**A. Essential Qualifications (Total Marks-20):**

	Criteria	Marks
1	More than 60% marks in Graduation in in data sciences/ computer application/ information technology / biostatistics/ business administration or related discipline	15
	Less than 60% marks in Graduation	10
2	PG in relevant subject/field	5

**B. Desirable Qualifications (Total Marks-10):**

	Criteria	Marks
1	Certificate course on Data Management/ Information Technology	5
2	Certificate course on Financial Management	5

**2. Research Experience (40)**

	Criteria	Marks
1	Basic Course/ Workshop in Research Methodology	10
2	Research Experience in any research project	10
3	Experience in managing research projects/ Human Resource management/ managing fund in any research/ development project	10 marks for each year of experience (Maximum marks -20)

**3. Work Experience (30)**

	Criteria	Marks
1	Years of Experience in financial management and DTP work	For <1 year- 10 1-<2 years- 20 2 years and more- 30



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**Name of the post: Project Technical Support-III**

**DISTRIBUTION OF MARKS (TOTAL:100 MARKS)**

**1. ACADEMICS (TOTAL MARKS- 30)**

**A. Essential Qualifications (Total Marks-20):**

	Criteria	Marks
1	More than 60% marks in Graduation in social sciences /social work/ public policy and administration/ Community health/ public health	15
	Less than 60% marks in Graduation	10
2	PG in relevant subject/field	5

**B. Desirable Qualifications (Total Marks-10):**

	Criteria	Marks
1	Certificate course on Health Promotion/ Community Engagement	5
2	Ability to communicate in Dogri Language	5

**2. Research Experience (30)**

	Criteria	Marks
1	Basic Course/ Workshop in Research Methodology	10
2	Previous experience in community-based intervention trials or implementation research	10 marks for less than 1 year 20 marks for >1 year

**3. Public Health Experience (40)**

	Criteria	Marks
1	Previous experience of working in any public health intervention/ Field activity (Led by Government/ reputed national/international organization)/ involved in interventions related to health promotion	10 marks for less than 1 year 20 marks for 1-2 years 30 marks for 2-3 years 40 marks for >3 years