



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, VIJAYPUR, JAMMU-184120
(A Central Autonomous Body under PMSSY, MoH&FW, Government of India)

Empanelment of Guest Faculty

(Employment Notification No. 07 / 2024)

1. **APPLICATION:** Online applications are invited for empanelment of guest faculty in the following subjects for teaching in College of Nursing, AIIMS, Vijaypur, Jammu:

S.No.	Post Name	Subject	No. of Posts	Total Lectures	Remuneration
1	Guest Faculty	English	01	60	Rs 1000/-per class/ per hour. Maximum 60 hours during the Academic Session
2		Computer Education	01	60 30 Theory & 30 Practical	
3		Hindi	01	30	Rs 1000/-per class/ per hour. Maximum 30 hours during the Academic Session
Total			03		

2. **ESSENTIAL QUALIFICATIONS:** A Post Graduate degree in respective discipline from a recognized university/institute having minimum 3 years' teaching experience in University/recognized College. Ph.D in respective discipline is desirable.
3. **UPPER AGE LIMIT:** 63 years as on last date of application.

4. **IMPORTANT DATES:**

Opening date of online application forms	24th December, 2024 (Tuesday)
Last date of filling up online application form	10th January, 2025 (Friday)
Last date to submit hard copy of application form	15th January, 2025 (Wednesday)
Tentative date of Interview	Will be notified separately
Venue of Interview	Academic Block, 6th Floor, AIIMS, Vijaypur, Jammu

5. **GENERAL CONDITIONS:**

- a. Applicants are advised to read this advertisement carefully before filling up application form and ensure that no column is left blank. Once the application form is submitted, candidates must **take a print out** of the filled up Application Form, **self-attest every page** including attachments and **speed post it** on the following address:

**Registrar
Academic Block, 6th Floor,
All India Institute of Medical Sciences, Vijaypur, Jammu, 184120**

Note: Failure to submit the hard copy through Speed Post by due date of submission i.e on or before 15th January, 2025 (Wednesday) will lead to cancellation of the candidature.

- b. Please retain a copy of application form till the completion of the recruitment process.
- c. All candidates are advised to be alert and check AIIMS Jammu website www.aiimsjammu.edu.in regularly. Any corrigendum, addendum or revision of the advertisement or any other information regarding this recruitment will be posted on the official website of AIIMS Jammu only. AIIMS Jammu will not be responsible for any issue/delay in accessing information / updates by the candidate through the website.
- d. No TA/DA will be paid for attending the interview / document verification / joining the duty on selection etc.
- e. The candidate should not have been convicted by any Court of Law.
- f. Competent Authority of AIIMS, Jammu reserves the right to:
- withdraw this advertisement at any time without assigning any reason to this effect.
 - Increase / decrease the number of posts at the time of selection and empanel candidates accordingly.

- iii. fill or not to fill up the advertised post for any reason(s) whatsoever.
- iv. draw up panel/waiting list(s), which may be used for appointments on consequential/new vacancies.
- v. consider applications received after last date.
- vi. place reasonable limit on the total number of candidates to be called for written and/or interview, as applicable.
- vii. decide criteria/procedure for short listing/empanelment of the candidates

6. DETERMINATION OF MERIT: The selection of candidate(s) to be empaneled will be based on Interview. However, written test or screening, based on objective criteria may be done to short list applicants to be called for interview. The decision of the Competent Authority regarding shortlisting of candidates to be called for interview, would be final and binding on all candidates

7. SELECTION PROCEDURE:

- a. Candidates must bring original application form along with documents/certificates (along with TWO sets of self-attested Photocopies) of following documents for verification at the time of interview and joining, if selected/empaneled. Without original documents, no candidate will be allowed for interview/joining, as the case may be:
 - i. Date of Birth (i.e. High School/Higher Secondary Certificate/Birth Certificate);
 - ii. Degree/diploma/mark sheet/certificate, as applicable;
 - iii. Experience Certificate(s)
 - iv. Last Pay Certificate / Pension Payment Order, if applicable.
 - v. Identity Proof (Aadhar Card, PAN Card, Driving Licence, Passport etc.)
- b. The Institute will draw a panel in each subject to be utilized for delivering lectures as per Institutional requirement from time to time. Any empaneled candidate recommended by the Selection Committee may be required to deliver lectures as per requirements of Institutions.
- c. Final Result will be available on AIIMS website at www.aiimsjammu.edu.in only.
- d. In case of any dispute or discrepancy, the decision of the Executive Director & CEO of the Institute shall be final in the matter of selection of candidates and no appeal will be entertained in this regard.
- e. The rules are subject to change in accordance with the decision of the Institute to be taken from time to time.

8. REMUNERATION: will be Rs 1000/- per class/per hour after statutory deductions as per Govt. of India taxation laws.. No other benefits like Provident Fund, deduction of NPS Subscription, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the government servants, appointed on regular basis will be given.

9. QUERIES: For technical assistance, please send email at ithelpdesk@aiimsjammu.edu.in. Recruitment related queries may be emailed at recruitmentcellaiimsjammu@gmail.com

10. HOW TO APPLY:

- a. Candidates need to arrange the following documents legibly scanned before they proceed to fill up the application form.
 - i. Proof of date of birth
 - ii. Degree / Diploma / Marksheets as applicable
 - iii. Experience Certificate(s)
 - iv. Last Pay Certificate / Pension Payment Order
 - v. Passport size photograph, Signature & Thumb impression
 - vi. Valid Identity proof
- b. Fill up online application form and retain a COPY of application form & documents. Only shortlisted candidates will be invited for the interview. Such candidates have to produce original documents before the document verification committee failing which the candidate will not be allowed to appear in the Interview.
