

**Minutes of Pre- Bid Meeting for  
Hospital Kitchen and Patient Dietary Services, AIIMS Vijaypur, Jammu**

**Sub: Minutes of Pre-bid meeting held on 4<sup>th</sup> January 2025 at 11:00 AM onwards in the Committee Room 6<sup>th</sup> Floor, Academic Block, AIIMS Jammu pursuant to Tender for hiring of Reputed Firm/Company/Agency for providing Hospital Kitchen and Patient Dietary Services, AIIMS Vijaypur, Jammu**

**Minutes of Meeting**

A pre-bid meeting was held on 4<sup>th</sup> January 2025 at 11:00 AM onwards in the Committee Room 6<sup>th</sup> Floor, Academic Block, AIIMS Jammu, under the Chairmanship of Prof (Dr) Meeta Gupta, Dean (Academics) and HoD, Obstetrics & Gynaecology, AIIMS Jammu, to discuss and clarify the queries raised by interested firm/ their representatives for Hospital Kitchen and Patient Dietary Services, AIIMS Jammu vide **NIT No. AIIMS/JMU/Tender/Kitchen/24-25/1**, titled "**Notice Inviting Tender for Planning, Designing, Supplying, Installation, Commissioning, Maintenance, and Operation of Hospital Kitchen and Patient Dietary Services for AIIMS Vijaypur, Jammu**" floated on the CPP Portal and website of AIIMS Vijaypur, Jammu.

The following members from AIIMS Jammu attended the meeting:

S/No.	Name & Designation	Chairman/ Member
1	Dr. Karthik, Assistant Professor Department of Dentistry	Member
2	Mr. Mithun Jamwal AAO, Procurement Section	Representative, Procurement Section

The following bidder/ representatives attended the pre-bid meeting (Physical mode):

S/No.	Name of an authorised representative of the bidder	Name of Firm
1	Mr. Ajay Dua	M/s Life Pillar Foods Pvt Ltd
2	Mr. Sumit Malhotra	M/s Mahamaya Sales Corp

The reply to queries of the bidders is attached herewith as Annexure II.

*meeta gupta*

**Annexure II**

**Reply to queries related to Hospital Kitchen and Patient Dietary Services Tender**

S/ No.	Query	Agree/ Disagree	Remarks by the Committee								
1	<b>Bed Allocation:</b> It is requested to revise the current bed allocation from 150, 350, and 350 for the first three years to 250, 500, and 750 beds, respectively, to align with the hospital's total capacity and anticipated operational requirements.	Agree	Payment will be as per operational bed capacity. A minimum guarantee of 200 beds/day is given to the bidders.								
2	<b>Minimum Meal Guarantee:</b> To ensure operational feasibility and predictability and reduce overheads, we propose incorporating a clause specifying a minimum guarantee on the number of meals to be served per day.	Agree	A minimum guarantee of 200 beds is given to the bidders.								
3	<b>Tender Duration:</b> We request extending the tender duration to five (5) years, with an option for a three (3) year extension based on performance. Since the cost of installation will be very high as per 750 beds but hospital will increase beds in phases, by increasing the duration to 5 years bidder can receive a decent ROI.	Agree	Period of tender is changed from <b>3 years + another 3 years revised to 3 years + another 5 years.</b>								
4	<b>Evaluation Criteria – Experience Category (Page 19, Point 2):</b> In the evaluation criteria the range in experience point is confusing. We suggest revising the experience ranges within the evaluation criteria to 3 to less than 5 years, 5 to 8 years, more than 8 years this adjustment will ensure a fair and balanced evaluation process for all bidders.	Agree	<table border="1"> <thead> <tr> <th colspan="2" data-bbox="550 1338 606 1913"><b>Maximum Marks</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="486 1338 550 1913">More than 8 years</td> <td data-bbox="486 1913 550 2090">25 marks</td> </tr> <tr> <td data-bbox="406 1338 486 1913">Equal to or more than 5 - 8 years</td> <td data-bbox="406 1913 486 2090">20 Marks</td> </tr> <tr> <td data-bbox="287 1338 406 1913">Equal to or more than 3 yrs to less than 5 years</td> <td data-bbox="287 1913 406 2090">15 Marks</td> </tr> </tbody> </table>	<b>Maximum Marks</b>		More than 8 years	25 marks	Equal to or more than 5 - 8 years	20 Marks	Equal to or more than 3 yrs to less than 5 years	15 Marks
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			Equal to or more than 5 - 8 years	20 Marks							
Equal to or more than 3 yrs to less than 5 years	15 Marks										

**Note:** I) The rent will be charged as per prevailing CPWD Rates.

II) The Vendors must submit a certificate of providing therapeutic diets from the concerned Medical Superintendent for consideration of experience for technical evaluation.

*m. S. Gupta*  
*Shruti*