



AIIMS/JMU/SSC/2024/15

Date: 06/01/2025

**Minutes of Pre- Bid Meeting for Rate Contract for Supply & Printing
of Stationery items for AIIMS, Jammu**

A pre-bid meeting was held on 20th December 2024 (Friday) by 11:00 am in the Board Room, 6th Floor, Academic Block, AIIMS Vijaypur, Jammu-184120 (J&K) to discuss and clarify the queries of representatives of various vendors regarding "TENDER FOR RATE CONTRACT FOR SUPPLY & PRINTING OF STATIONERY ITEMS FOR, AIIMS, Jammu vide NIT Ref No: AIIMS/JMU/RC/SERVICES/2024/1 Dated: 12th December 2024 uploaded on CPPP Portal and website of AIIMS, Jammu.

Following interested bidders and/or their representatives participated in the pre-bid meeting:

S/ No.	Name of interested bidder and/or representative of the bidder/ firm	Location
1.	Piyara Printing press	Srinagar
2.	Mehjoor Art Press	Srinagar
3.	Crown Printing Press	Srinagar
4.	Rafiq Printing Press	Srinagar
5.	Zum Zum Printing Press	Srinagar
6.	Xpert Solution	Srinagar
7.	The Bird enterprises	Srinagar
8.	Afaaq Printers	Srinagar
9.	Jandiyal Printing Press	Jammu
10.	Velocity Enterprises	Jammu
11.	P.C. Printers and Suppliers	Jammu



12.	Floating Stone	Jammu
13.	Mehak Printing Press	Srinagar
14.	Dee Aar Printing Press	Jammu
15.	M. Ahmed Nagina Printing Press	Srinagar
16.	Super Deluxe Printing Press	Srinagar
17.	Perfect Solution	Srinagar
18.	Amazing	Jammu
19.	Kashmir Express	Srinagar
20.	Makhdoomi Printers	Srinagar
21.	Shakti	Bishnah
22.	New Hi Tech Enterprises	Srinagar
23.	Budshah Printing Press	Srinagar
24.	The Shree Krishna Printers C/S	Jalandhar
25.	The Secure Solution	Jalandhar

In order to bring uniformity and clarity among the prospective bidders regarding various terms and conditions mentioned in the aforesaid tender document, the queries were raised by the participants who attended the meeting physically or the queries received through emails. The clarification against the queries raised by the participants physically and via email is attached as **APPENDIX**.

APPENDIX

The representatives of the participating agencies raised the queries physically and by email. Consequently, the reply to the queries of firm(s) is provided below for information of all the prospective bidders:

S/No.	Query	Reply	Remarks
1.	Under the MSME guidelines issued by the Govt. of India, all micro units registered under MSME are given exemption in EMD & turnover along with preference in all Govt. and Semi govt orders.	Exemption in EMD: Accepted Exemption in Turnover: Not accepted (as per office order vide no. F.20/2/2014-PPD(Pl.) dated 20 th Sept 2016 issued by Department of Expenditure, GOI). Thus, it will remain same as per the tender document.	-
2.	Under the orders issued by the Govt. of India, consignments are to be allotted to the registered manufacturing units and not vendors/dealers who sublet Govt orders and violate the legal provisions to ensure confidentiality.	Accepted	Kindly read point no. 4 on page no 10 of tender doc as "The bidder must have a govt. registered manufacturing unit and a registered local office in Jammu/Samba. In case of no registered local office in Jammu/Samba, then, the firm/agency emerging as the successful bidder must register the same with concerned govt. authorities within 30 days from the date of issuance of Award of Contract and establish its office in Jammu/Samba. Proof to be enclosed for the registered Office in Jammu/Samba."
3.	Samples of paper should be provided as plain paper according	Please read point no. 1 on page no. 10.	-



S/No.

S/No.	Query	Reply	Remarks
	to your specifications laid down in tender notice.		
4.	Clarification regarding specifications of printing items listed in tender notice as discussed one by one in Pre-bid Meeting. (dt. 20-12-2024)	Discussed under S.no. 8	-
5.	Price preference should be given to SSI Unit as per J&K Govt. Industrial Guidelines.	Not applicable in AIIMS, Jammu	-
6.	Outsiders firms from the JK (UT) should have their Regd. Office in Jammu / Samba as per requirement of the tender notice.	Already clarified above at S. No-2.	-
7.	The tenderer firms should have the DC Declaration from concerned Distt. Magistrates as thus traders firms should be avoided.	The agency/firm should be registered with the Govt. authorities, as applicable.	The bidder must have a govt. registered manufacturing unit and a registered local office in Jammu/Samba. In case of no registered local office in Jammu/Samba, then, the firm/agency emerging as the successful bidder must register the same with concerned govt. authorities within 30 days from the date of issuance of Award of Contract and establish its office in Jammu/Samba. Proof to be enclosed for the registered Office in Jammu/Samba.
8.	Clarification regarding specifications (Page 15-17 and 25-31)	-	For S.No 33 , read specifications as: file folder (300 GSM, matt



S/No.	Query	Reply	Remarks
			<p>paper, inside lamination & paper</p> <p>clip fixed of steel type), Size-20"x12". Double side, Multi color printing</p> <p>For S.No 34, read specifications as: multicolor printing on outer side (front), inner one side pocket, 400GSM, SBS Cardsheet, 13"x22" approx</p> <p>For S.no 35, Read specs as: Single (any) color printing, yellow, magenta, blue or green, 400 GSM, 13"x22" approx.</p> <p>For S.No 37, Read specs as: Binding perfect, Title-300 GSM, multi color, Inner pages-single color, 100 GSM, Number of leaf-100.</p> <p>For S.No 40, Read specs as: Medico Legal Case sheet, carbon less carboned (triplicate carbon copy), white paper A3, 60 GSM, single side, single colour printing</p> <p>For S.No 44, Read as A4 size, 80 GSM, 200 leaf approx (16 pages multicolour to be customized). Hard Bind</p>



S/No.	Query	Reply	Remarks
			with 36 Oz Gatta with multicolour printing. For S.No 45, Read as A3 size, 80 GSM, 200 leaf approx (16 pages to be customized). plain/daily use. Hard Bind with 36 Oz Gatta with multicolour printing. Rest all the specifications shall remain same as mentioned in the tender document.
9.	EMD exemption to be mentioned in the tender document	Tender details may be referred on CPPP Portal.	-
10.	Page no 11. point no 8, Annexure VII refers to terms and conditions	Accepted	The Annexure nos. of the Formats given in the Technical Bid checklist shall be ignore. However, the contents of the format provided in the tender document shall be considered for necessary action by the bidder.
11.	Page no-24, point VI, The Annual Turnover of the Bidder company for participating in this tender must not be less than Rs. 1.80 Crore.	-	Kindly read it as The Average Annual Turnover of the Bidder company for participating in this tender must not be less than Rs.1.80 Crore.

Committee members thanked the participating bidder for their valuable inputs/ suggestions and the meeting ended with the vote of thanks.